



VIET NAM

INTERNATIONAL DEFENCE EXPO 2026

10-13

DECEMBER 2026

www.vietnamdefence.vdi.org.vn

Gia Lam Military Airport, Ha Noi, Viet Nam

## SPACE BOOKING FORM

### A. EXHIBITOR (Company Details)

Title: Prof Dr Mr Mrs Ms Rank

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Position/ Job Title: \_\_\_\_\_

Company/ Organization: \_\_\_\_\_

Bank account: \_\_\_\_\_

Bank name: \_\_\_\_\_

Swift Code: \_\_\_\_\_

Tax Code (if any): \_\_\_\_\_

Postal Address: \_\_\_\_\_

Country: \_\_\_\_\_

Postal/ ZIP Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

### B. BILLING ADDRESS (if Invoice to be directed to different Person for payment action)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Position / Job Title: \_\_\_\_\_

Company / Organization: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### C. EXHIBITION SPACE BOOKING

We hereby apply for:

<input type="checkbox"/>	<b>Outdoor Space Only</b> (minimum 100 sqm)	<b>Unit Price (USD)</b>	<b>Space Required (sqm)</b>	<b>Amount (USD)</b>
		<b>\$250 per sqm</b>		
<input type="checkbox"/>	<b>Indoor Space Only</b> (minimum 24 sqm)	<b>Unit Price (USD)</b>	<b>Space Required (sqm)</b>	<b>Amount (USD)</b>
		<b>\$500 per sqm</b>		
<input type="checkbox"/>	<b>Standard Shell Scheme/ Walk-On Package</b> (minimum 12 sqm)	<b>Unit Price (USD)</b>	<b>Space Required (sqm)</b>	<b>Amount (USD)</b>
		<b>\$550 per sqm</b>		

\* Standard Shell Scheme / Walk-On Package includes: Space, Carpet, System walls, Fascia Board, Furniture, Lighting, Socket.

\*\* Package entitlement will vary depend on booth size

## D. STAND ALLOCATION

Desirable booth locations as it is shown in the Exhibition Layout:

	Stand Allocation	Area (sqm)	Dimension (LxW)
<input type="checkbox"/>			

\* Final allocation is given by Organiser subject to stand availability upon receipt of signed Agreement

### Open Sides Allocation (According To Availability)

The following rates are chargeable depending on the number of open sides:

- 2 Open Sides (1 Corner) : US\$50
- 3 Open Sides ( 2 Corners) : US\$100
- 4 Open Sides (Island Booth) : US\$200

## E. REGISTRATION FEE

A flat Registration Fee will apply per Exhibiting Company based on the size of Stand:

<input type="checkbox"/>	12 - 24 sqm	US\$200
<input type="checkbox"/>	25 - 48 sqm	US\$300
<input type="checkbox"/>	above 48 sqm	US\$400

## G. PAYMENT SCHEDULE

First Payment: - **50% of Contract Price due upon signing**

Final Payment: - **50% of Contract Price, due by 15 August 2024**

All Contracts signed **AFTER 15 August 2024**: - 100% of Contract Price due upon signing

*Note: All rates and fees are subject to 10% Value Added Tax*

## Exhibitor's Declaration

As the duly authorized signatory, acting for and on behalf of the Exhibiting Company, I hereby acknowledge and accept the rates as set out above and declare that the information provided by me is true and complete.

Company stamp and legally binding signature:

Date:

Name of signature:

Designation:

Please return this Form to:

**Viet Nam Defence Expo 2026 Secretariat**

**General Department for Defence Industry - Ministry of National Defence of the Socialist Republic of Viet Nam**

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